

Idaho State Library
LiLI ADVISORY BOARD MEETING
AGENDA
June 16, 2006 ~ 9:00 am – 4:00 pm

Topic	Who	Time
Welcome, Introductions and Agenda Review		9:00 – 9:10
Libraries Linking Idaho – Work Plan <ul style="list-style-type: none"> Review draft: Purpose Statement and Areas Define timing Review activities Identify “who” and “when” **With Break	All	9:10 – 11:30
LiLI Database Renewal	Charlotte Fowles	11:30 – 11:45
Courier Inquiry – Update	Gina Persichini	11:45 – 12:00
Networking Lunch		12:00 – 1:00
Updates <ul style="list-style-type: none"> Idaho Commission for Libraries Regional Updates Acknowledgements 	Ann Joslin All Gina Persichini	1:00 – 1:45
LiLI Unlimited Implementation	Gina Persichini	1:45 – 2:00
Break		2:00 – 2:15
Cataloging Agents Pilot Project	Gina Persichini	2:15 – 2:30
Digital Audiobooks	All	2:30 – 3:30
Next Steps <ul style="list-style-type: none"> Next Meeting Date 		3:30 – 3:45

LiLI Advisory Board Members Present:

Marilyn Moody, Boise State University
Ruth Funabiki, University of Idaho – Law
Sue Niewenhous, Lewis Clark State College
Library
Julie Woodford, Burley Public Library
Mary DeWalt, Ada Community Library
Ann Joslin, Idaho State Library

Ron Force, University of Idaho
Kay Flowers, Idaho State University
Cindy Erickson, Soda Spring Public
Marcia Beckwith, Boise School District
Joe Reiss, Post Falls Public Library

Guests and Liaisons:

Kathleen O'Connor, Washington Idaho Network Steve Poppino, College of Southern Idaho

ISL Staff:

Gina Persichini, Networking Consultant
Charlotte Fowles, Electronic Resources Librarian
Jan Wall, Field Consultant
Charlie Bolles, CE Consultant

Marj Hooper, Associate State Librarian
Erin McCusker, Field Consultant
Frank Nelson, Field Consultant
Nancy Reese, Recording

Agenda was rearranged to allow Ann Joslin to give her report earlier in the day.

- Steve Poppino is attending today's meeting; filling in for Edit Szanto (CSI)
- Welcome to Marilyn Moody, Dean of the Library at Boise State University

Statewide Updates:

- Many public libraries are in the throes of Summer Reading
 - ISU: waiting for a new president and staff is working on strategic planning
 - College of Southern Idaho: Recently hosted the Magic Valley ILA regional conference. The CSI library has also recently redesigned their website.
 - CIN (Cooperative Information Network) recently welcome Coeur d'Alene Public Library as the newest member of the consortium.
 - The Lynx Consortium is in the process of preparing for migration to Sirsi/Dynix Horizon. Mountain Home has recently joined the Lynx Consortium; they are working on conversion of their records to join the database later in the year.
 - WIN (Washington Idaho Network) libraries recently completed a major system upgrade. They are moving ahead with implementing Universal Borrowing, beginning with the NIAL database (the academic libraries).
 - CSI met with members of JFAC that have been investigating community college plans. CSI also met with Burley Public Library to talk about plans for working together as Burley's 5-year plan for a new library will locate them on property next to the CSI Burley extension.
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State Library Update (Ann Joslin-

State Library staff have been working on a number of changes:

- Remodeling
 - The professional development collection has been relocated to a room within the building that will be dedicated to housing that collection.
 - Staff offices are being relocated. The result will be an arrangement that looks more like an agency office versus a public library.
- The agency's name will change official July 1st to Idaho Commission for Libraries (ICFL)
- A new phone system is being installed over the summer. There should be no impact to the library community. The main numbers will remain the same.
- The agency's internet domain will be changing. LiLI Portal services will be located at <http://www.lili.org>, while web content for Idaho library staff will be found at <http://libraries.idaho.gov>. Changes will be announced in advance; they can be expected later in 2006.

State Library staff are working on the re-bid of the LiLI Databases (more details later in meeting). Staff are also in the process of Phase 4 of implementation of LiLI Unlimited (more details later in meeting).

BCR (Bibliographic Center for Research) has a new Executive Director, Brenda Bailey-Hainer. As the State Library has a membership with BCR on behalf of all Idaho libraries, the State Librarian holds a seat on their Board.

Idaho is partnering in 3 regional grant proposals:

- School library training – train-the-trainer model; partnering with Washington State Library
- Preservation of digital government documents; creation of a regional repository. Partnering with Washington State Library
- Disaster Planning – train-the-trainer model. Partnering with California State Library

The final report of the study on Idaho State Public Documents is complete and available online via the agency's website.

State Library staff have been working on revising our agency Strategic plan in light of the 2020 Vision and to meet requirements of the State.

July 11th – 13th, the State Library will be hosting “Evolving Library Services for Digital Natives.”

LSTA Grant funds remain available for the current Federal fiscal year. The State Library encourages those with projects to contact their consultant to see if those funds would be appropriate for the project.

Acknowledgements

Ann Joslin presented a certificate to Ruth Patterson Funabiki to acknowledge over 10 years of service to the LiLI Advisory Board and the advisory groups that preceded LiLI. This is to be Ruth's last meeting as a member of the LiLI Advisory Board; her term has expired. Ruth will continue to work with the Idaho State Library on other endeavors. The State Library thanks Ruth for her years of service to the Idaho library community.

Ann Joslin presented a certificate to Ron Force to acknowledge the many years of service he has devoted to the LiLI Advisory Board and the advisory groups that preceded LiLI. This is Ron's last meeting as he will soon be retiring from his position as Dean of Libraries at the University of Idaho. The State Library thanks Ron for his many years of service to the Idaho library community.

Julie Woodford's first term as a member of the LiLI Advisory Board comes to a close at the end of June. She has agreed to return for a second term.

Gina Persichini announced that Jane Somerville from the Stanley District Library has agreed to accept an appointment to the LiLI Advisory Board. Her term begins July 1st. She will be filling the seat vacated by Ruth Funabiki.

Mary Ann Funk regrettably informed the State Library that she is unable to complete her term on the LiLI Advisory Board. A replacement is being sought from her area, with focus on appointing a school librarian to fill the vacancy.

Libraries Linking Idaho Work Plan

Participants reviewed a draft of the work plan. Decisions made:

- LiLI refers to the whole program, not the advisory board
 - Remove "LiLI" from descriptive statements below each section heading
 - Change "Immediate" to reflect activities that will be addressed in the next year
 - Change "Future" to reflect activities that will be addressed 2 years or more down the road
 - "Continuing" are those activities that are on-going
 - Request to include an activity to discuss possible methods to reward net lenders. Collecting statistics may be an immediate next step.
 - Request for future agenda item to discuss coordinating group licensing efforts (outside LiLI Database add-ons). Possibly create a clearinghouse for group purchases.
 - Request to add activity on training for disaster planning; consider role of libraries in disaster preparations
 - Additional changes were suggested on various word usage and located of statements within the document
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Next Steps:

- Suggestions for changes will be made to the document. A new draft will be distributed for consideration.

LILI Database Renewal-Charlotte

- The Request for Proposals was adjusted a bit from the last RFP. There are more options for vendors to submit proposals for more specialized databases like automotive repair or genealogy databases.
- The RFP was released publicly June 1st and closes June 30th.
- State Library staff expect to receive the proposals mid-July (after the Department of Purchasing processes them)
- A team from the library community has been selected to review the databases at face-to-face presentations to be held in Boise July 17th-18th.
- Free trials will be made available to all Idaho libraries, along with an online evaluation form, so anyone can submit feedback to be used in making selection decisions.
- Staff anticipate making final decisions before October, allowing time to get new databases (if applicable) in place before the contract officially begins January 1, 2007.
- The existing suite of databases will remain in place with no interruption of service until December 31st, 2006.

Digital Projects – Charlotte Fowles

Agenda item added.

Charlotte provided an update on the I-Docs program. I-Docs is a collection of digitally born State Documents that have been converted to PDF format and moved to a digital collection using OCLC's ContentDM service. The project makes the documents searchable online. The search interface is currently being tested, but will be available in August. In late August, academic, public, and high school libraries will receive materials about the project that they can share with their users.

Courier Update – Gina Persichini

Gina spoke with representatives from Federal Express who indicated an interest in putting together a proposal for statewide service. Since sending the necessary information on potential delivery stops and library locations, the company has been incommunicative.

Gina has been invited to attend a symposium to be held in Denver in September. The purpose of the symposium is to discuss regional courier service for libraries; possibly multi-state.

Question: Has Orbis released the results of their time study of delivery.
Gina will follow up.

LiLI Unlimited Update – Gina Persichini

An update on activities since the last meeting was provided in a handout.

Highlights:

- 130 libraries now participating statewide
- Additional training will be offered in December. One-hour webinars on ILL lending in OCLC.
- Advanced training on ILL will be offered in Spring 2007
- A statewide media campaign will start this fall to promote the LiLI Portal and to promote LiLI Unlimited to schools in an effort to increase school participation

Batchloading – Gina will be meeting with an OCLC representative later in the month to discuss issues related to batchloading. There is a concern that projects are taking longer than anticipated. While only one has been unusually delayed, a number have exceeded the estimated 90 days. We will focus on finding solutions that can make the batchloading process function in a way that is efficient and simple for all involved.

Pilot Cataloging Agent: assisting cataloging unique materials to share with Idaho Citizens

Gina presented a plan for a small pilot project to address the issue of assisting small, copy-cataloging libraries to contribute MARC records for their unique holdings to the OCLC WorldCat database. Full cataloging libraries can act as cataloging agents. The role of a cataloging agent is to contribute records on behalf of the copy-cataloging libraries (clients). The clients would attend cataloging training to learn to create MARC records that meet basic MARC principles. The agent library reviews the records to be certain they meet MARC guidelines, then submit the record with the client library's holding symbol.

Discussion:

- Training for the client libraries will be done by Cathy Poppino.
- Training for the agent libraries will be done by OCLC via LiveMeeting.
- Question: Will Idaho records utilize the Idaho authorities?
- Before making a commitment to participate in the project, the client libraries would prefer that a set amount of time or a specified number of records be identified

Next Steps:

- Gina will revise the pilot project plan considering the suggestions, and then inquire further with the potential agent libraries.

Digital Audiobooks

Prior to the meeting, Gina forwarded links to the websites for a couple statewide digital audiobook projects. Oregon's Library 2Go and Kansas's AUDIO BOOKS, MUSIC, AND MORE projects are both statewide subscriptions to the Overdrive digital audio service. Both programs utilize the services of BCR (Bibliographic Center for Research). BCR staff administers the subscription and coordinates the billing of the individual libraries that participate.

A few Idaho libraries have already begun subscribing to collections of digital audiobooks on their own. Those and other libraries have been inquiring about potential statewide efforts to bring digital audio to Idahoans.

Discussion:

- Ada Community Library reports that with their NetLibrary subscription, MARC records for the items in the database are loaded in their local catalog and reflected in OCLC's WorldCat. They also report good customer service from NetLibrary, which provides customer service direct to the library's customers.
- The BCR angle makes this more attractive.
- The library community may require a great deal of training on the function of digital audio and mp3 devices.

Next Steps:

- Mary DeWalt will inquire with others libraries and compile a list of libraries that may be interested in participating in a large group purchase.
- Gina will inquire with the State Library's Management Team to determine if this is an idea that can be pursued.

Next LiLI Advisory Board Meeting:

Wednesday, September 27, 2006

Agenda items:

- Demonstration of I-Docs
 - Continue discussion of digital audiobooks
 - Demonstration of eBranch in a Box
 - Update on status of cataloging agents project
 - (If available) a look at the newly update website
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